

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, John Whalen, Paul Simonsen, and Ellen Rose.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, Senior Operator Tyler Stone, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

a. Sexual Assault Awareness Month

The proclamation was read by Clerk-Treasurer Carie Cuttonaro and presented by Mayor Paul Helenberg.

Tosha Nakano accepted the proclamation and spoke about the support for victims.

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph

City Attorney Frank Randolph has given his notice of retirement.

- Police Chief Charlie Worley

- Public Works Director Dave Vorse

- Huntington Ave S - Street Tree Planting Plan

Public Works Director Dave Vorse and Castle Rock Blooms Representative Nancy Chennault presented the planting plan.

Mayor Helenberg, Councilmember Kessler, Councilmember Lee, Councilmember Rose, and Councilmember Whalen provided comments.

This item will be placed under Old Business at the next council meeting.

- City Engineer Tom Gower

- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers

Mayor Helenber gave a verbal report.

- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Kessler made a motion, seconded by Rose, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

- a. Approve the minutes of the March 24, 2025 Regular Council Meeting.
- b. Approve the March 2025 invoices as described in the Fund Transaction Summary Report in the amount of \$720,320.83.

8. OLD BUSINESS

9. NEW BUSINESS

- a. Interlocal Agreement with Cowlitz County to provide Floodplain Management Administration, on a reimbursable basis per hour worked for services.

Clerk-Treasurer Carie Cuttonaro presented.

Councilmember Lee made a motion, seconded by Whalen, to approve the Interlocal Agreement for Floodplain Administration services with Cowlitz County. Motion carried by roll call vote.

Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

- b. Castle Rock Lions Club has advised the City of their intent to sell fireworks in 2025, per CRMC 5.32(c). Completed permit application including insurance has been submitted.

Councilmember Kessler made a motion, seconded by Whalen, to approve the Castle Rock Lions Club's request to sell fireworks in 2025. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

- c. Access and Maintenance Easement granted by GNRL, LLC, located at 414 Cowlitz St E.

Public Works Director Dave Vorse presented.

Councilmember Rose made a motion, seconded by Kessler, to accept the Access and Maintenance Easement granted by GNRL, LLC, located at 414 Cowlitz St E. Motion carried by roll call vote.

Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

- d. License Agreement with GNRL, LLC, granting stormwater access at 414 Cowlitz St E.

Public Works Director Dave Vorse presented.

Councilmember Lee made a motion, seconded by Whalen, to accept the License Agreement granted by GNRL, LLC, for stormwater access at 414 Cowlitz St E. Motion carried by roll call vote.

Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS

Cowlitz County Commissioner Rick Dahl provided comment.

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:11 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro