

1. CALL TO ORDER

Board President Paul Helenberg called the regular meeting of the Transportation Benefit District to order at 7:00 PM.

a. Pledge of Allegiance

Board President Helenberg led the Pledge of Allegiance.

b. Roll Call

Boardmembers present: Board President Paul Helenberg, Boardmembers Art Lee, John Whalen, and Ellen Rose. Boardmembers Kessler and Simonsen were excused.

Staff present: Public Works Director Dave Vorse, Senior Operator Tyler Stone, City Engineer Tom Gower, and TBD Clerk Carie Cuttonaro.

c. Changes to Agenda

2. APPROVAL OF MINUTES

a. Approve the minutes of the April 8, 2024 TBD Meeting.

Boardmember Whalen made a motion, seconded by Rose, to approve the April 8, 2024 TBD Meeting Minutes as presented. Motion carried by roll call vote. Boardmembers Lee, Whalen, and Rose voted 'Aye'.

3. REPORTS

4. OLD BUSINESS

a. 2024 Projects - Chip Seal - Completed

Edgewood Ct SE, Lakewood Ct SE, Clearwood Ct SE, B St SE (both sections), Front Ave NW, Mallory St NE (section between Front Ave NW and Huntington Ave N), Shintaffer St NW (section between Front Ave NW and Huntington Ave N), and Barr St NW (section between Front Ave NW and Huntington Ave N)

Public Works Director Dave Vorse presented. Information only, no action needed.

b. 2024 Projects - Chip Seal - Incomplete

The City's Right-of-Way between Front Ave NW and Huntington Ave N located between C&C Minit Mart and Haircut Express. This section was not completed as it is being added to the street master list for future funding. Additionally, the alley sections located next to Bredfield's Hardware and Old Jail Parking Lot were not completed due to water and sewer mains need to be replaced first.

Public Works Director Dave Vorse presented. Information only, no action needed.

c. 2024 Projects - Citywide Crack Sealing and Patching - Completed

Public Works Director Dave Vorse presented. Information only, no action needed.

d. Added street sections and names to Street Inventory.

Jackson St NW (between Front Ave NW and Huntington Ave N located between C&C Minit Mart

and Haircut Express), Lions Loop SW, North County Dr, Pioneer Lane NE (private street)
Public Works Director Dave Vorse presented. Information only, no action needed.

e. 2024 Projects - Incomplete

- Guardrail Replacement Project - due to the County not going out to bid
- Jackson St NW Sidewalk Project - did not receive funding

Public Works Director Dave Vorse presented. Information only, no action needed.

5. NEW BUSINESS

a. Review and approve invoices as attached in the total amount of \$164,280.31.

Public Works Director responded to Boardmember Lee's inquiry.

Boardmember Lee made a motion, seconded by Whalen to approve the invoices as presented.
Motion carried by roll call vote. Boardmembers Lee, Whalen, and Rose voted 'Aye'.

b. Review and approve the 2025 proposed budget, including capital projects and debt payments.

- Street Maintenance Plan (Chip Seal) - \$30,000

Mallory St NE, Alder St NE, Allen Ave SE, Hibbard St SW (Front Ave SW - 3rd Ave SW), Alley (Cowlitz St W - B St SW; 2nd Ave SW - 3rd Ave SW), Alley (A St SW - B St SW; Front Ave SW - 1st Ave SW)

- Additional Chip Seal Projects, if grant awarded (total project cost \$142,984; TIB would fund 95%, TBD 5%)

Bond Rd, Kalmbach Rd, B St SW, C St SW, D St SW, Kirby Ave SE (C St SW - southern end), Mosier Rd, Searls St NE, Little Ave NE (Searls St NE - Ramsey St NE), Ramsey St NE, Aden St SW (Front Ave SW - 3rd Ave SW), Maples St NE

- Additional Projects - grant dependent

1. Six Rivers Regional Trail System - Phase 2 - Huntington Ave S - WSDOT is main funding source, secured \$432,000
2. Citywide Pedestrian Improvement Project - WSDOT 100% funded, secured \$1,004,800
3. Huntington Ave S Roundabout and Pedestrian Improvement Project Design - WSDOT 100% funded, secured \$1,258,600
4. Jackson St NW Sidewalk Project - TIB would fund 95%; TBD 5% - pending \$344,690
5. Complete Streets, ADA Improvements - pending

- Other Projects and Equipment

1. Guardrail Repairs - \$50,000
2. Huntington S Sidewalk Repairs & Tree Replacement - \$11,500 cost; AWC RMSA grant \$10,000; TBD \$1,500
3. Curbs along Lions Loop SW - \$10,000
4. Speed Radar Signs on Westside Hwy - \$10,000

5. Arterial Street Striping - \$14,000
6. Public Works Vehicle Replacement Fund - \$7,500
7. Update 10 Year Street Maintenance Plan - to be done by staff at minimal cost

Public Works Senior Operator Tyler Stone, Public Works Director Dave Vorse, and TBD Clerk Carie Cuttonaro presented. Public Works Director Dave Vorse responded to Board President Helenberg's inquiry.

Boardmember Rose made a motion, seconded by Whalen to approve the 2025 budget as presented. Motion carried by roll call vote. Boardmembers Lee, Whalen, and Rose voted 'Aye'.

6. OTHER BUSINESS

7. ADJOURNMENT

There being no further business, Board President Helenberg adjourned the meeting at 7:24 PM.

Attest:

Approved:

Carie Cuttonaro, TBD Clerk

Paul Helenberg, TBD Board President